



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, January 10, 2024. President Dr. Varian called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Dr. Varian, Mrs. Collins, Mrs. Smith, and Mrs. Oldiges. Administration present at the LCHD were Health Commissioner Travis Irvan, Director of Environmental Health Matt Stonerock, Director of Community Health Megan Bailey, and Director of Business Operations Christina Bramlage. The guests present were Community Health Intern Sarah Robson and reporter Mandy Loehr of the *Bellefontaine Examiner*.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum.

#### **IN THE MATTER OF CONSENT AGENDA**

The items on the consent agenda this month are

- December 2023 Board minutes;
- monthly bill vouchers;
- November 2023 financial reports;
- routine bookkeeping matters; and
- Travis Irvan's travel request for the National Association of County and City Health Officials (NACCHO) Conference July 23-26, 2024.

It was moved by Mrs. Smith and seconded by Mrs. Oldiges that the Board approves all consent agenda items. Ayes: Dr. Varian, Mrs. Collins, Mrs. Oldiges, and Mrs. Smith. Nays: none. Motion carried. (See Notes to Minutes for details.)

#### **IN THE MATTER OF INTRODUCTION OF NEW STAFF**

Community Health Intern Sarah Robson was introduced to the Board. Ms. Robson explained that she is interning for her college education. The Board warmly welcomed her.

#### **IN THE MATTER OF BOARD EDUCATION**

Director of Community Health Mrs. Megan Bailey gave a presentation about Logan County's Community Health Assessment (CHA), Community Health Improvement Plan (CHIP), Logan County Health District's Strategic Plan update, and internal Performance Measures. Megan explained the top concerns identified in the CHA and the goals that the CHIP committees set to improve the quality of life for Logan County residents. Megan showed the plan for how the Health District can assist with making improvements for Logan County (strategic plan), and how each division can assist in putting the strategic plan into action by the internal performance measures that will be evaluated in 2024. (See Notes to Minutes for details.)

#### **IN THE MATTER OF NEW VARIANCE**

***Becky Brewer, 10247 Seminole Shore Drive, Huntsville***

Ms. Brewer requests a variance at the same address from OAC 3701-28-07 (G) to drill a new well that will be four feet (4') from the road utility easement when ten (10) feet is required and fourteen feet (14') from the edge of the road when twenty-five feet (25') is required. OAC 3701-28-07 (J) Table 1:1 to drill a new well that will be two feet six inches (2'6") from the property line when ten feet (10') is required. EHSIT Amanda Harshfield recommends approval because there is no other location on the small lot that will not be closer than four feet to the road utility easement, fourteen feet to the edge of the road, and two feet six inches to the property line. It was moved by Mrs. Collins and seconded by Mrs. Smith to approve the variance request for the new well location with the contingency that a barricade is placed between the new well and the road to prevent cars from hitting it. Ayes: Dr. Varian, Mrs. Oldiges, Mrs. Smith, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF NURSING REPORT**

Health Commissioner Travis Irvan presented the November 2023 Logan County communicable disease case rates and the COVID-19 case rates for December 20, 2023, through January 9, 2024. (See Notes to Minutes for stats and details.) Mr. Irvan reported that Debra Gilmore will start on January 16, 2024, as the Director of Nursing.

**IN THE MATTER OF COMMUNITY HEALTH UPDATES**

Director of Community Health Megan Bailey reported on the December health education opportunities, the Ohio Tobacco Quitline screenings and referrals, the number of safe sex kits distributed, health fairs attended, and the social media outreach (see Notes to the Minutes for Stats). Public Information Officer Dorra Gilmore created a fun Twelve Days of Christmas Being Smoke-Free social media post with Santa Claus and the Grinch. Community Health is continuing to work on grants. Some grants are coming due for annual renewals with some being competitive renewals. New grants are always being reviewed for feasibility of money, work requirements, and impact on the health and safety of Logan County residents. Reaccreditation work continues as the deadline of April 8, 2024, is fast approaching.

**IN THE MATTER OF 2024-01: 2024 APPROPRIATIONS**

The District Board of Health of Logan County, Ohio, met in regular session on the 10th day of January 2024, at the office of the Logan County Health District with the following members present: Dr. Varian, Mrs. Collins, Mrs. Smith, and Mrs. Oldiges. Mrs. Smith moved to adopt the following resolution, seconded by Mrs. Oldiges:

***RESOLUTION 2024-01***

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

<u>Account</u>	<u>Description</u>	<u>2024 Budget</u>
7020.401.511010	salaries - employee(S)	\$16,000.00
7020.401.521010	opers	\$2,300.00
7020.401.521030	medicare	\$300.00
7020.401.541010	supplies	\$20,000.00
7020.401.551010	travel	\$6,000.00
7020.401.551340	lab fees	\$3,000.00
7020.401.551460	refunds	\$300.00
7020.401.552000	remit odnr	\$3,000.00
7020.401.552001	remit to state	\$9,000.00
7020.401.561010	equipment	<u>\$6,000.00</u>
dept 401	health & welfare - health department	\$65,900.00
<b>fund 7020</b>	<b>water well regulations</b>	
7021.401.511010	salaries - employee(S)	\$0.00
7021.401.521010	opers	\$0.00
7021.401.521030	medicare	\$0.00
7021.401.551010	travel	\$4,000.00
7021.401.551460	refunds	\$0.00
7021.401.552001	remit to state	<u>\$57,500.00</u>
dept 401	health & welfare - health department	\$61,500.00
<b>fund 7021</b>	<b>solid waste disposal</b>	
7023.401.511010	salaries - employee(S)	\$1,400.00
7023.401.521010	opers	\$200.00
7023.401.521030	medicare	\$30.00
7023.401.541010	supplies	\$5,000.00
7023.401.551010	travel	\$2,000.00
7023.401.551460	refunds	\$0.00
7023.401.552001	remit to state	<u>\$3,000.00</u>
dept 401	health & welfare - health department	\$11,630.00

<b>fund 7023</b>	<b>swimming pool fund</b>	
7024.401.511010	salaries - employee(S)	\$61,000.00
7024.401.521010	opers	\$8,500.00
7024.401.521030	medicare	\$900.00
7024.401.521060	insurance - health & life	\$20,000.00
7024.401.531047	contracts	\$150,000.00
7024.401.541010	supplies	\$48,000.00
7024.401.551010	travel	\$14,000.00
7024.401.551460	refunds	\$1,000.00
7024.401.551700	transfers out	\$0.00
7024.401.552001	remit to state	\$4,500.00
7024.401.561010	equipment	<u>\$10,000.00</u>
dept 401	health & welfare - health department	\$317,900.00
<b>fund 7024</b>	<b>sewage treatment</b>	
7025.401.511010	salaries - employee(S)	\$40,000.00
7025.401.521010	opers	\$5,600.00
7025.401.521020	workers' compensation	\$800.00
7025.401.521030	medicare	\$650.00
7025.401.521060	insurance - health & life	\$18,000.00
7025.401.531047	contracts	\$1,000.00
7025.401.541010	supplies	\$8,000.00
7025.401.551010	travel	\$5,000.00
7025.401.551100	training	\$1,000.00
7025.401.551440	advance reimbursement	\$0.00
7025.401.552001	remit to state	\$0.00
7025.401.552370	other expenses	\$6,950.00
7025.401.561010	equipment	<u>\$3,000.00</u>
dept 401	health & welfare - health department	\$90,000.00
<b>fund 7025</b>	<b>public health infrastructure</b>	
7026.401.511010	salaries - employee(S)	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7026</b>	<b>accumulated benefits</b>	
7027.401.511010	salaries - employee(S)	\$0.00
7027.401.521010	opers	\$0.00
7027.401.521020	workers' compensation	\$0.00
7027.401.521030	medicare	\$0.00
7027.401.521060	insurance - health & life	\$0.00
7027.401.531047	contracts	\$0.00
7027.401.541010	supplies	\$0.00
7027.401.551010	travel	\$0.00
7027.401.551120	education/seminars	\$0.00
7027.401.551210	repairs	\$0.00
7027.401.551440	advance reimbursement	\$0.00
7027.401.551700	transfers out	\$0.00
7027.401.552001	remit to state	\$0.00
7027.401.552370	other expenses	\$0.00
7027.401.561010	equipment	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7027</b>	<b>women, infants &amp; children</b>	
7028.401.511010	salaries - employee(S)	\$0.00
7028.401.521010	opers	\$0.00
7028.401.521030	medicare	\$0.00

7028.401.551010	travel	\$1,000.00
7028.401.552000	remit to odnr	\$11,000.00
7028.401.552001	remit to state	\$660.00
7028.401.552002	remit to city of Bellefontiane	\$0.00
7028.401.552003	remit to township	<u>\$880.00</u>
dept 401	health & welfare - health department	\$13,540.00
<b>fund 7028</b>	<b>c &amp; d waste disposal</b>	
7029.401.511000	salaries - officials	\$87,000.00
7029.401.511010	salaries - employee(S)	\$670,000.00
7029.401.511016	salaries - solid waste (Health Dept)	\$40,000.00
7029.401.521010	opers	\$106,000.00
7029.401.521014	opers - solid waste (health dept)	\$5,600.00
7029.401.521020	workers' compensation	\$22,000.00
7029.401.521024	workers' compensation - solid waste (health dept)	\$800.00
7029.401.521030	medicare	\$12,000.00
7029.401.521032	medicare - solid waste (health dept)	\$625.00
7029.401.521060	insurance - health & Life	\$217,000.00
7029.401.521064	insurance - health & life - solid waste (health dept)	\$9,500.00
7029.401.531020	advertising/printing	\$11,000.00
7029.401.531047	contracts	\$140,000.00
7029.401.531049	contracts - solid waste	\$40,000.00
7029.401.531092	other property insurance	\$14,000.00
7029.401.531150	utilities	\$50,000.00
7029.401.541010	supplies	\$100,000.00
7029.401.541018	supplies - solid waste	\$20,000.00
7029.401.541022	supplies - vaccines	\$40,000.00
7029.401.551010	travel	\$30,000.00
7029.401.551013	travel - solid waste (health dept)	\$10,000.00
7029.401.551120	education/seminars	\$10,000.00
7029.401.551210	repairs	\$40,000.00
7029.401.551340	lab fees	\$500.00
7029.401.551341	trip fees	\$0.00
7029.401.551350	family violence fees	\$7,000.00
7029.401.551460	refunds	\$500.00
7029.401.551700	transfers out	\$0.00
7029.401.551760	advances out	\$0.00
7029.401.552010	remit to state/child abuse	\$13,000.00
7029.401.552020	remit to state/burial permit	\$400.00
7029.401.552030	remit state v.s. improvements	\$37,000.00
7029.401.552370	other expenses	\$30,000.00
7029.401.553700	nuisance control	\$0.00
7029.401.553710	mh placement seals	\$0.00
7029.401.561010	equipment	\$20,000.00
7029.401.561019	equipment - solid waste (health dept)	\$6,000.00
7029.401.561090	capital improvements	\$0.00
7029.401.571011	bond principal	\$0.00
7029.401.571012	bond interest	<u>\$0.00</u>
dept 401	health & welfare - health department	\$1,789,925.00
<b>fund 7029</b>	<b>district health fund</b>	
7031.401.511010	salaries - employee(S)	\$139,000.00
7031.401.521010	opers	\$19,600.00
7031.401.521030	medicare	\$2,100.00

7031.401.521060	Insurance - health & life	\$50,500.00
7031.401.531020	advertising & printing	\$200.00
7031.401.551010	travel	\$5,000.00
7031.401.541010	supplies	\$3,000.00
7031.401.441460	refunds	\$1,000.00
7031.401.552001	remit to state	\$7,000.00
7031.400.552050	remittance to Department of agriculture	<u>\$4,000.00</u>
dept 401	health & welfare - health department	\$231,400.00
<b>fund 7031</b>	<b>food safety</b>	
7032.401.551010	travel	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7032</b>	<b>infectious waste</b>	
7033.401.511010	salaries - employee(S)	\$7,500.00
7033.401.521010	opers	\$1,000.00
7033.401.521030	medicare	\$150.00
7033.401.551010	supplies	\$0.00
7033.401.551460	travel	\$3,000.00
7033.401.552001	refunds	\$500.00
7033.401.552001	remit to state	\$5,000.00
7033.401.552060	remit to OMCH	<u>\$0.00</u>
dept 401	health & welfare - health department	\$17,150.00
<b>fund 7033</b>	<b>parks/camps</b>	
7034.401.511010	salaries - employee(S)	\$0.00
7034.401.521010	opers	\$0.00
7034.401.521030	medicare	\$0.00
7034.401.551010	travel	\$929.00
7034.401.553600	administration fees	<u>\$1,071.00</u>
dept 401	health & welfare - health department	\$2,000.00
<b>fund 7034</b>	<b>get vaccinated</b>	
7035.401.511010	salaries - employee(S)	\$0.00
7035.401.521010	opers	\$0.00
7035.401.521020	workers' compensation	\$0.00
7035.401.521030	medicare	\$0.00
7035.401.541010	supplies	\$0.00
7035.401.551760	advances out	\$0.00
7035.401.552370	other expenses	\$0.00
7035.401.561010	equipment	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7035</b>	<b>coronavirus response</b>	
7036.401.511010	salaries - employee(S)	\$0.00
7036.401.521010	opers	\$0.00
7036.401.521020	workers' compensation	\$0.00
7036.401.521030	medicare	\$0.00
7036.401.521060	insurance - health & life	\$0.00
7036.401.541010	supplies	\$0.00
7036.401.551760	advances out	\$0.00
7036.401.552370	other expenses	\$0.00
7036.401.561010	equipment	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7036</b>	<b>contact tracing covid 19</b>	
7037.401.541010	supplies	\$0.00
7037.401.551760	advances out	\$0.00

7037.401.552370	other expenses	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7037</b>	<b>covid vaccine needs assessment</b>	
7038.401.541010	supplies	\$0.00
7038.401.551760	advances out	\$0.00
7038.401.552370	other expenses	<u>\$350,000.00</u>
dept 401	health & welfare - health department	\$350,000.00
<b>fund 7038</b>	<b>covid enhanced operations</b>	
7039.401.541010	supplies	\$0.00
7039.401.551760	advances out	\$0.00
7039.401.552370	other expenses	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7039</b>	<b>covid vaccine equity</b>	
7040.401.541010	supplies	\$0.00
7040.401.551760	advances out	\$0.00
7040.401.552370	other expenses	<u>\$100,000.00</u>
dept 401	health & welfare - health department	\$100,000.00
<b>fund 7040</b>	<b>public health workforce</b>	
7041.401.552370	other expenses	<u>\$0.00</u>
dept. 401	health & welfare - health department	\$0.00
<b>fund 7041</b>	<b>covid-19 vaccination</b>	
7042.401.552370	other expenses	<u>\$60,000.00</u>
dept 401	health & welfare - health department	\$60,000.00
<b>fund 7042</b>	<b>tobacco use prevention - health department</b>	
7043.401.552370	other expenses	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7043</b>	<b>healthy eating/active living</b>	
7044.401.552370	other expenses	<u>\$0.00</u>
dept 401	health & welfare - health department	\$0.00
<b>fund 7044</b>	<b>Covid 19 Congregate Living Settings</b>	
7045.401.552370	other expenses	<u>\$130,000.00</u>
dept 401	health & welfare - health department	\$130,000.00
<b>fund 7045</b>		
7046.401.552370	other expenses	<u>\$40,000.00</u>
dept 401	health & welfare - health department	\$40,000.00
<b>fund 7046</b>	<b>STI prevention</b>	
7047.401.552370	other expenses	<u>\$20,000.00</u>
Dept 401	health & welfare - health department	\$20,000.00
<b>Fund 7047</b>	<b>Injury Prevention - Falls Among Older Adults</b>	
	<b>Total</b>	<b>\$3,300,945.00</b>

Roll being called upon its adoption, the vote is as follows: Mrs. Collins-aye, Mrs. Smith-aye, and Mrs. Oldiges-aye. Motion carried.

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Dr. Grant Varian, President

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Travis Irvan, Secretary

#### **IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Travis Irvan updated Board members on several items.

- The Logan County Commissioners have decided that they do not want to provide lawn or snow services at the Health District. They will continue providing snow services for the current winter.

- The Logan County Health District recently conducted an internal culture survey. The results are being collected and analyzed.
- Honda conducts their community assessment survey. They have invited the Logan County Health District to participate in a Public Innovators Lab train-the-trainer session on February 8 and 9, 2024.
- The top five social media notifications in December were COVID-19 test kits available, expecting an open Board of Health position in March, COVID-19 community level, USPS providing free COVID-19 test kits delivered to your home, and updated information on COVID-19.
- The District Advisory Council meeting is set for the Ohio Hi-Point Career Center at 6:00 p.m. on March 21, 2024, with the quarterly Township Meeting afterward. The DAC will need to vote for a new Board member since Tobi Collins is not seeking re-election after serving on the Board for ten years.
- Travis' reminder to staff is "Be Kind. You never know what anyone is going through."

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for February 14, 2024, at 1:00 p.m. at the Logan County Health District, President Grant adjourned the meeting at 2:15 p.m. without opposition.

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Dr. Grant Varian, President

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Travis Irvan, Secretary