



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, March 10, 2021. President Harrison called the meeting to order at 1:07 p.m. followed by the pledge to the flag. Members present on roll call in person were Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Collins, and Mrs. Watkins. Administration present at the LCHD were Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. The guest present at the LCHD was reporter Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board approve the minutes of the February 10, 2021, regular meeting as e-mailed. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

IN THE MATTER OF BOARD EDUCATION

The segment *Consolidation*, featuring Tom Quade MA, MPH, FRSPH, Health Commissioner, Marion Public Health, was emailed to Board members to watch. Once completed, the Board members were asked to e-mail the Director of Business Operations Christina Bramlage for record-keeping.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

The Environmental staff completed their required food inspections for the 2020 licensing period which ended March 1, 2021, even though almost 2,500 hours were spent last year on COVID compliance activities. The Environmental staff continues to assist the Nursing Division with the off-site COVID vaccination clinics. The four inspecting sanitarians are also adjusting to their new assignments in different areas of the county.

IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETINGS

Charles Disbennett, PO Box 274, Lakeview

Mr. Disbennett's property at 255 Grove Avenue, Lakeview, has an abandoned house that allows animal harborages and has two non-working vehicles. David Miller, SIT, issued a sanitarian's order on November 3, 2020. A follow-up site visit was conducted on December 2, 2020, and little change had been made. On December 9, 2020, the Board of Health issued a seven-day order to correct the violations by repairing or securing the structure to prevent animals from entering and removing all non-working vehicles or obtain registration for each. On January 12, 2021, the certified order was returned as unclaimed/unable to forward, so the order was resent through regular mail. A reinspection revealed no change so the violation of the Board of Health is being filed in Municipal Court.

IN THE MATTER OF NUISANCE UPDATES FROM THE LAST BOARD MEETING

Nancy Niebuer, 9614 Cottage Grove Avenue, Orchard Island, Lakeview

Ms. Niebuer's property has an infestation of cockroaches inside her dwelling and trash and debris in her yard. On November 6, 2020, David Miller, SIT, sent a Sanitarian's Order to correct the conditions by November 20, 2020. At that time, Children's Services (Job and Family Services) was contacted to aid in addressing the unsanitary living conditions since children were involved. On December 7, 2020, Mr. Miller was informed by Children's Services that the interior conditions were improved and a pest control contract had been initiated so their office had closed the case. Then on December 10, 2020, Children's Services reported that they were reopening the case and would be getting the County Prosecutor involved. As of January 25, 2021, no receipt for proof of a pest control contract had been received by either agency. On February 10, 2021, the Board declared that the conditions constituted a public health nuisance and issued an order to clean the inside of the dwelling to be able to enter into a contract with a certified pest control operator to rid the home of cockroaches, and then provide proof of such a contract, and remove all solid wastes from the yard to a licensed solid waste disposal facility within seven (7) days of receipt of the order. Receipt of the order was returned on February 25, 2021, so a reinspection is being scheduled for after March 4, 2021.

Jonathon W. Middaugh, PO Box 246, Huntsville

Mr. Middaugh owns a vacant, dilapidated house at 4700 Napoleon Street, Huntsville, that has holes in the roof and a damaged porch with open cellar doors providing a harborage for animals and pests. On February 3, 2021, Health Commissioner Boyd Hoddinott, issued a condemnation order against the structure. On February 10, 2021, the Board declared that the conditions constituted a public health nuisance and issued an order that confirmed that the Board of Health agreed with the earlier condemnation order of the Health Commissioner to keep the structure vacant and to have it made habitable or removed within thirty (30) days of receipt of the Board's order. The Board order was returned as undeliverable so the order was resent on March 5, 2021, in a plain envelope to an address used by the property owner for paying sewer bills.

IN THE MATTER OF WELL VARIANCE***Ryan and Amber Hulme, 5578 Cadmore Drive, Dublin***

Mr. and Mrs. Hulme own property at 9291 Willow View Road (Long Island), Belle Center, where the well has failed and are requesting a well variance for a replacement well. The new well is proposed to be just outside the road right-of-way when ten (10) feet is required. The replacement well will be approximately thirteen (13) feet five (5) inches from the edge of the normal driving surface, which if no right-of-way existed would have been required to be at least 25 feet away. The replacement well will be one (1) foot two (2) inches from the cement driveway/parking area, and approximately two (2) feet five (5) inches off of the property line when 10 feet is required. The replacement well will be two (2) feet seven (7) inches from the original well which will be sealed. Sanitarian-in-Training Arie Pequignot recommends approval of the variance because the new well location is the only place that a well can be placed on the lot that is away from the sewer line without having to barge in a well rig across Indian Lake. It was moved by Mrs. Watkins and seconded by Mrs. Collins to approve the variance request with the stipulation that the road right-of-way must be identified and confirmed by LCHD staff before the issuance of the well permit. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF FOOD SERVICES***Javed Iqbal, license holder for D&G Mini Market, 2598 SR 273 W, Belle Center***

Mr. Iqbal was cited by Registered Sanitarian Matthew Stonerock on January 21, 2021, for a fourth notice of being in violation of both the Person-in-Charge Foodhandler food safety certification and the Certified Food Protection Manager requirements. A Board of Health order was mailed certified to the facility's location under the name of the parent company/owner of A&H Belle Center, LLC, to correct the violations within fourteen (14) days of the receipt of the order or to appear before the Board of Health at the next regular meeting following the compliance date for a license suspension hearing if proof of compliance with the order was not attained. On March 8, 2021, a copy of a completed Foodhandler food safety certificate was received for one of the facility's Person-in-Charge (PIC). "Benny," the contact person for the facility, stated a second PIC certificate has been completed and that he has taken the Manager's test in Lima and is expecting his results in about a week.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table is provided of the updated township results for the Sewage O&M Program. Property owners in McArthur Township who have still not yet enrolled will now be sent their final notices by certified mail. The first round of O&M permit applications for both Union and Stokes Townships were mailed on February 10, 2021, and are due by March 12, 2021.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease statistics were presented. COVID-19 vaccine is being administered, and clinics are being held by appointments. Public Health has been working on ways to continue to meet grant requirements while keeping everyone safe. (See Notes to Minutes for Stats)

IN THE MATTER OF EMPLOYEE OF THE MONTH

Deputy Health Commissioner Donna Peachey explained to the Board members that Director of Environmental Health Timothy M. Smith was nominated as March's employee of the month. Mr. Smith was recognized for his dedication to the Logan County Health District for over 35 years. He is always a team player. He guided how to implement the new O&M Program. He demonstrated reasonable approaches for businesses, schools, and residents to handle situations in the current COVID-19 pandemic. Mr. Smith has been a mentor to many employees.

IN THE MATTER OF ESSENTIAL FUNCTIONS OF THE HEALTH COMMISSIONER AND MEDICAL DIRECTOR

Deputy Health Commissioner Donna Peachey reviewed the essential functions of the Health Commissioner and Medical Director that were e-mailed to Board members. Board members were asked to review the lists over the next several days and let her know if any changes are needed. Mrs. Peachey requested guidance from the Board on how to proceed. Once the Health Commissioner position is posted, the Board would like to form a hiring committee that includes at least two Board members and several LCHD Supervisors to assist with interviewing applicants for the Health Commissioner position. It was moved by Mrs. Collins and seconded by Dr. Varian to authorize Deputy Health Commissioner Donna Peachey to proceed with preparing the job descriptions for the Health Commissioner and the Medical Director and to start advertising for the Health Commissioner position as soon as the job description is ready. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on February 12, 19, 26, and March 5, it was moved by Mrs. Price and seconded by Mrs. Watkins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented health district financial reports for the month of January. She noted that funding was received in the Federal grants of \$6,175.83 to Public Health Infrastructure, \$13,779.14 to Women Infants Children, \$2,024.00 in the Get Vaccinated Ohio grant, \$9,531.04 to the Contact Tracing COVID-19 grant, and \$20,000 to the COVID-19 Vaccine Needs Assessment grant. The Sewage Treatment Fund received \$9,996.43 in grant money for the WPCL. The District Health Fund received \$6,858.18 for vaccinations provided and \$20,000 for the Solid Waste Management contract third-quarter payment for 2020. Mrs. Bramlage explained that the grant income in the amount of \$5,750.00 was from the Naloxone grant. The Sewage Treatment fund paid \$100.00 in refunds for two families that paid the O&M \$50.00 fee who were later identified as not needing to pay the fee. All other expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board confirm the following transfer of appropriated funds to meet current expenses as completed by the Director of Business Operations Christina Bramlage during March. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian, and Mrs. Watkins. Nays: none. Motion carried.

Women, Infants, Children (WIC) Fund 7027

- \$5,955.13
 - FROM 7027-401-541010 Supplies
 - TO 7027-401-552370 Other Expenses

IN THE MATTER OF PROLINK STAFFING

Director of Business Operations Christina Bramlage explained that the Ohio Department of Health was able to secure nurses to assist local health departments through a company called Prolink Healthcare, LLC. Ohio Department of Health will pay for these nurses to assist local health departments with administering the COVID-19 vaccine to the community. The LCHD is eligible to receive two full-time (40 hours/week) nurses. Allowing the Prolink nurses to administer the COVID-19 vaccine will allow the public health nurses to return to their regular work. The Assistant Prosecutor Chelsea Maggio reviewed and approved the service agreement. It was moved by Mrs. Collins and seconded by Mrs. Price to accept the service agreement with Prolink Healthcare, LLC. Aye: Dr. Varian, Mrs. Watkins, Mrs. Price, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF PART-TIME EPI SPECIALIST AND STAFF SANITARIAN/LAB COORDINATOR

It was moved by Dr. Varian and seconded by Mrs. Price to accept the part-time epidemiologist specialist and part-time staff sanitarian/lab coordinator job descriptions. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF THE 2022 PRELIMINARY BUDGET

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Director of Business Operations Christina Bramlage reviewed the 2022 anticipated health district operating budget, which is required to be submitted to the county budget commission each year at this time. Since the staff has been dealing with the coronavirus pandemic, only minor adjustments were made to the budget from the current 2021 budget. Understanding that adjustments based on cash balances will likely be necessary before final approval in August, it was moved by Mrs. Watkins and seconded by Mrs. Price that the Board approve the anticipated budget as presented. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF HIRING JUSTIN NOBLE

It was moved by Mrs. Collins and seconded by Dr. Varian to approve the hiring of Justin Noble as the part-time IT Generalist Assistant as of March 22, 2021. He will be starting at pay grade 21, step 1. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF DISTRICT ADVISORY COUNCIL (DAC) MEETING

President Harrison reminded Board members that the DAC meeting will be held on Thursday, March 25, 2020, at 7:00 p.m. at the Grange building at the fairgrounds.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for April 14, 2021, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 2:28 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary