



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, June 8, 2022. President Harrison called the meeting to order at 1:01 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Wish. Administration present at the LCHD were Health Commissioner Travis Irvan, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, and Director of Business Operations Christina Bramlage. Guest present was Mark Needham.

IN THE MATTER OF CONSENT AGENDA

The items on the consent agenda this month are May's Board minutes, monthly bill vouchers, April's financial reports, Megan Bailey's resignation effective 6/3/2022, John Clary's resignation effective 10/1/2022, hiring Interim Plumbing Inspector Chandler Wren effective 6/6/2022, accepting Notice of Awards for PHEP grant and Tobacco Use Prevention and Cessation, and accept the updated Holiday policy section 5.04. It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board approves all consent agenda items. Ayes: Mrs. Collins, Mrs. Wish, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried. (See Notes to Minutes for details.)

IN THE MATTER OF PUBLIC FORUM

Mark Needham, 8916 Crescent St., Orchard Island, Lakeview, Ohio 43331

Mr. Needham owns property at 8908 Crescent St., Orchard Island, Lakeview, Ohio, 43331, and he presented a well variance request from OAC 3701-28-07 (D) "a well...shall not be located within 10 feet of the foundation of a building..." Mr. Needham stated that the neighboring property was purchased that has a newer well installed in 2001, and all structures were removed. He now wishes to construct a garage that will be only five feet from the garage but wishes to keep the well because his house well is an old metal casing in a well pit and this area has difficulty obtaining well water. It was moved by Dr. Varian and seconded by Mrs. Watkins to approve the well variance request because Orchard Island is notorious for having properties that are not able to obtain well water and because the existing well for the home is old and the neighboring well is up-to-code and will remain accessible for servicing. Ayes: Mrs. Collins, Mrs. Wish, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

The Environmental Health Division has found a replacement for retiring Plumbing Inspector John Clary. Chandler Wren is state-licensed as an Interim Plumbing Inspector and can conduct all inspections and plan reviews. He will serve in that capacity until he passes the licensing tests for both residential and commercial plumbing. Then he will attain the state title of Plumbing Inspector.

IN THE MATTER OF NUISANCE UPDATE FROM PREVIOUS BOARD MEETING

Brenda Vicory, 11351 Big Bear Path, Chippewa Park, Lakeview

Ms. Vicory is an owner of a neighboring property on Tecumseh Path, Lakeview, (Parcel No. 43-005-14-17-011-000), which was inspected on March 7, 2022, by Arie Pequignot, EHSIT. Mr. Pequignot observed solid waste and aluminum cans in the front yard and a large pile of solid waste along with aluminum cans in the rear yard. An Environmental Order was issued the same day. A follow-up inspection on April 5, 2022, revealed no change. A seven (7) day Board of Health Order was issued on April 13, 2022, with no response to date from the certified mailing. The Board of Health order was returned unclaimed so the order was resent in a regular envelope with an inspection date of May 24, 2022.

Lawrence Fry, 828 Victoria Dr., #A6, Cape Coral, Florida

Mr. Fry is the owner of 11,106 Cherokee Drive, Lakeview, which is being purchased on land contract by Tim and Teri Hull. The property contains the remains of a house, garage, and vehicles that burned in early November 2021, and has a swimming pool of polluted water. An investigation by the State Fire Marshal's office was just recently completed. A 30-day Board of Health order was mailed certified requiring the removal of all solid wastes to a licensed solid waste disposal facility. Mr. Fry responded that he is under contract with a company to clean up the property by the third week of February. A reinspection on February 2, 2022, revealed some progress so another follow-up inspection was conducted and confirmed that all but the hardscape and an inground pool had been

removed. A reinforcing Environmental Order was mailed to the Hulls to correct the nuisance of the stagnant pool water by April 18, 2022. A follow-up inspection on April 25, 2022, revealed no change. A seven (7) day Board of Health Order was issued on May 11, 2022, with no response to date from the certified mailing to the Hull's. Mr. Fry called on May 23, 2022, and stated that the property will be in the Hull's name in two weeks.

Scott O'Donnell, 420 W. Columbus Street, West Liberty

Mr. O'Donnell owns an old school building at the same address that has open windows and a leaking roof. The financial backing to convert the structure into apartments has not come to fruition and the building has since degraded to the point that the Village of West Liberty is requesting that the structure be condemned by the Logan County Board of Health so that Brownfield Grant Funding may be used to have it razed. Pictures of the building damage, open windows, and leaking roof were documented in a story in the Bellefontaine Examiner. The Board of Health ordered the structure condemned on May 11, 2022, so the building was placarded on the front and rear and the West Liberty Zoning Officer was notified.

IN THE MATTER OF NEW VARIANCES

John Snyder, 7310 TR 94, Lewistown

Mr. Snyder owns Oak Island on Indian Lake which has a seasonal home on it. He requests a variance to OAC 3701-29-06 (G) (3) (b) which states in part that, "An STS soil absorption component shall be at least fifty feet from any surface water impoundment, lake, ..." The existing sewage leaching system has been plugged due to the septic tank baffle having fallen into the tank. An alteration permit has been requested to add three lines of plastic leaching chambers which will be approximately thirty (30) feet to the lake's shoreline. The alteration will allow the existing system to rest until it can also be used again. A riser and new PVC sanitary tee baffle with an interior outlet filter will also be installed to update the existing concrete septic tank. It was moved by Mrs. Collins and seconded by Mrs. Wish to grant the variance because no sanitary sewer is available and the new leaching lines will be further from Indian Lake. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Wish, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table was provided of the updated township results for the Sewage O&M Program. (See Notes to Minutes) The second mailing for the townships of Richland and Washington has been rescheduled to coincide with the first mailing for Jefferson Township on June 3, 2022.

IN THE MATTER OF BOARD EDUCATION

Health Commissioner Travis Irvan first presented the Vaccination Data Tool. He explained that this new tool is useful in quickly identifying target areas and gives a specific number of doses needed to reach the target; is useful when combined with high social vulnerability (SVI) data to reach more people to get first, second, and booster doses; and is useful to identify areas that are doing well and using them as a model to take to other areas. Mr. Travis then presented the 2022 County Health Rankings which show Logan County at 36 for health outcomes out of 88 counties in Ohio. Logan County has several places to improve. First, Logan County has a higher rate of years of potential life lost before the age of 75, Logan County is at 57% for access to exercise opportunities, and adult obesity is higher in Logan County than in the State. Logan County can get involved and improve the health of the community by increasing exercise opportunities and decreasing obesity rates. Healthcare services can incentivize routine visits to providers and seek out mental or behavioral health treatments. Board members commented that it was very interesting to know the facts of the data.

IN THE MATTER OF NURSING REPORT

Health Commissioner Travis Irvan presented the April 2022 Logan County communicable disease case rates. (See Notes to Minutes for Stats)

IN THE MATTER OF PLANNING UPDATES

Deputy Health Commissioner Donna Peachey explained that a succession plan is in place for accreditation. The first step is to start training one staff member to learn parts that happen every two to three years. This training would be approximately two to five extra hours of work per week, and this cost would be paid for through a grant. It was moved by Mrs. Watkins and seconded by Mrs. Collins to approve one staff member to work approximately two to five extra hours per week to learn pieces of accreditation. Ayes: Dr. Varian, Mrs. Wish, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF ADMINISTRATIVE MATTERS FOR RESOLUTION 2022-04 AND 2022-05

Environmental Health Director Timothy M. Smith presented Resolution 2022-04 and Resolution 2022-05 for a first reading. The public hearing for both resolutions will be at the beginning of the July 2022 Board meeting at 1:00 p.m. The August 2022 Board meeting will be the third and final reading for both resolutions.

IN THE MATTER OF RESOLUTION 2022-04**MEMORANDUM OF AGREEMENT FOR PUBLIC WATER SUPPLY TESTING**

This Memorandum of Agreement (hereinafter "MOA") is by and between the Logan County General Health District (hereinafter "LCHD") and any interested public water supply operator (hereinafter "PWS") or their agent and wishing to enter into an agreement for water testing services with the LCHD for the PWS (both hereinafter individually, "Party"; collectively, "Parties").

Whereas, the LCHD maintains a water testing laboratory approved by the Ohio Environmental Protection Agency (hereinafter OEPA) for determining the bacteriological quality of water from both private and public water supplies; *Whereas*, the LCHD has access to other OEPA-approved water testing labs that can test water for other than bacteriological quality;

Whereas, the LCHD is willing to make available through the LCHD to any local PWS such testing of public water supplies for certain water tests that are required by the OEPA;

Whereas, the LCHD is willing to make available to any local PWS of such testing of public water supplies as described above but will not be responsible for scheduling when a PWS must be sampled, and for what required water test, or held responsible for any sampling that fails to meet the water scheduling deadlines as set by the OEPA for public water supply sampling;

Whereas, the LCHD has agreed and is able to provide such services in exchange for the funding described herein;

Whereas, the LCHD wishes to set forth the respective and mutual responsibilities and obligations in regards to this funding arrangement;

Now, therefore, in consideration of the mutual promises hereinafter set forth, the Parties agree as follows;

1. Responsibilities of the Parties

- a. The PWS agrees to contact the LCHD or LCHD water lab representative directly to make arrangements prior to the delivery of any water samples to be tested.
- b. The PWS agrees to properly obtain all bacteriological water samples and to deliver the water samples in proper water sample bottles, that are appropriately marked and identified, within 30 minutes of collection or kept in a refrigerated condition until delivery directly to the LCHD within 30 hours of sampling while observing all chain of custody protocols.
- c. The LCHD agrees to conduct a 24-hour bacteriological test on each bacteriological water sample properly received, and to create a bacteriological water sample result report, and to report the bacteriological water sample result as either positive or negative for both total coliform and E. coli to the PWS and the OEPA.
- d. The PWS agrees to properly obtain any other non-bacteriological, OEPA-required water samples that are listed on the LCHD fee schedule as being available for testing through the LCHD by another OEPA-approved water lab, and to deliver such water samples in proper water sample bottles that are appropriately marked and identified directly to the LCHD while observing all chain of custody protocols.
- e. The LCHD agrees to forward all such non-bacteriological, OEPA-required water samples that are listed on the LCHD fee schedule as being available for testing through the LCHD by another OEPA-approved water lab to such a lab for an additional handling fee above the other OEPA-approved water lab's sampling fee, and to create a water sample result report, and to report the water sample result to the PWS and the OEPA.
- f. The Parties shall collaborate and communicate as necessary to accomplish the goals and objectives of this MOA.
- g. The Parties shall ensure that their respective and mutual responsibilities are carried out in a timely manner in order to permit their completion within a reasonable timeframe.
- h. The Parties agree to conduct their respective obligations under this MOA in accordance with all applicable federal, state and local laws, regulations and requirements.

2. Financial Arrangements

- a. The PWS will provide funding for the services and/or activities provided under this MOA according to the following payment arrangements:
 - i. Payment for each bacteriological water sample tested by the LCHD for the established fee.
 - ii. Payment for each required water sample to be tested by another OEPA-approved water lab will include the outside lab's sampling fee in addition to the LCHD handling fee.
 - iii. Payment to the LCHD from the PWS for each sample to be tested is required before any testing.

3. Length of MOA and Termination

- a. The term of this MOA will begin when both Parties have signed the MOA, and shall continue indefinitely, unless terminated immediately with the mutual consent of the Parties or by either Party with 30 days advance written notice to the other Party. A notice of termination shall state, with reasonable particularity, the terms and conditions for concluding any work in progress. Payment shall be made for any funding obligations incurred prior to the effective date of such termination.

4. Amendment

- a. No change, amendment or modification of any provision of this MOA shall be valid unless set forth in a written instrument and signed by the Parties.

ATTACHMENT A (Public Water Supply testing)

Note: Fees are subject to annual reviews and subsequent changes.

Bacteriological Public Water Sample Invoice Fee

1. Fee for two bacteriological water test results (+ or – for Total Coliform and E. coli) for a Public Water System (hereinafter PWS) water sample delivered to the Logan County Health District (hereinafter LCHD) by a PWS Operator or their Agent = \$25.00

General Bacteriological Public Water Sample Invoice Fee Structure

2. Cost of an Ohio Environmental Protection Agency-Certified Lab Analyst (hereinafter Analyst) for each fifteen (15) minutes of pay (salary plus fringes) = \$7.85
3. Cost of Analyst for a minimum of 30 minutes of pay (variable) = $\$7.85 \times 2 = \15.70
4. Cost of one box of 200 bacteriological water sample bottles = \$200.00
5. Cost of Quality Control (QC) reagents per box = \$263.11
6. Cost of Sterility Testing for 2 bacteriological water sample bottles from the box = \$50.00
7. Cost of shipping to send the 2 bacteriological water sample bottles back for QC testing = +\$20.00
8. Cost for 198 bacteriological water sample tests = \$533.11
9. Cost per bacteriological water sample bottle = $\$533.11 / 198 \text{ bottles} = \2.70
10. Cost of 30 minutes of Analyst time and sample bottle) = $\$15.70 + \$2.70 = \$18.40$
11. 10% Administration Fee = +\$1.84
12. Minimum cost = \$20.24

“Other” (Nitrate/Nitrite or Fluoride) Public Water Sample Invoice Fee

1. “Other” (Nitrate/Nitrite or Fluoride) water test fee for a PWS water sample delivered to LCHD by an Operator or Agent (Alloway Labs testing fee + LCHD private water bacteria sampling fee) = $\$25.00 + \$40.00 = \$65.00$

General “Other” (Nitrate/Nitrite or Fluoride) Public Water Sample Invoice Fee Structure

2. Cost of an Analyst for each fifteen (15) minutes of pay (salary plus fringes) = \$7.85
3. Cost per Nitrate/Nitrite or Fluoride water sample bottle = \$0.00
4. Cost of Alloway Labs shipping fee per “other” water sample bottle = +\$20.00
5. Cost of Alloway Labs “other” (Nitrate/Nitrite or Fluoride) water sample testing fee = +\$25.00
6. Cost of Analyst for a minimum of 30 minutes of pay (variable) = $\$7.85 \times 2 = \underline{+\$15.70}$
7. Cost of Nitrate/Nitrite or Fluoride (Analyst cost + Alloway Labs’ fees) = $\$7.85 + \$45.00 = \$60.70$
8. 10% Administration Fee = +\$6.07
9. Estimated cost = \$66.77

It was moved by Dr. Varian and seconded by Mrs. Watkins to accept the first reading of Resolution 2022-04 as written and to have the hearing for this resolution at the beginning of the July 2022 Board meeting. On roll call the vote was as follows: Dr. Varian- aye, Mrs. Watkins- aye, Mrs. Collins- aye, and Mrs. Wish- aye.

IN THE MATTER OF RESOLUTION 2022-05

MEMORANDUM OF AGREEMENT FOR EMERGENCY WATER TESTING BY THE LOGAN COUNTY GENERAL HEALTH DISTRICT FOR A LOCAL PUBLIC WATER SUPPLY DISTRICT

This Memorandum of Agreement (hereinafter “MOA”) is by and between the Logan County General Health District (hereinafter “LCHD”) and any interested public water supply district (hereinafter “Water District”) (also hereinafter individually “Party”; collectively, “Parties”) wishing to enter into an agreement for emergency bacteriological water testing conducted outside of the regular business hours of the LCHD.

Whereas, the LCHD maintains a water testing laboratory approved by the Ohio Environmental Protection Agency (hereinafter OEPA) for determining the bacteriological quality of water from both private and public water supplies; *Whereas*, the LCHD is willing to make available to local city and village water districts of such testing of their public water supplies that have experienced a loss in water pressure or for other reasons that water testing would be required;

Whereas, the LCHD is willing to make available to local city and village water districts of such testing of public water supplies on an emergency basis outside of the regular LCHD business hours;

Whereas, the LCHD has agreed and is able to provide such services in exchange for the funding described herein;

Whereas, the LCHD wishes to set forth the respective and mutual responsibilities and obligations in regard to this funding arrangement;

Now, therefore, in consideration of the mutual promises hereinafter set forth, the Parties agree as follows;

1. Responsibilities of the Parties

- a. The Water District agrees to contact the LCHD or LCHD water lab representative directly to make arrangements prior to the delivery of any water samples to be tested.
- b. The Water District agrees to properly obtain the water samples, and to deliver the water samples in proper water sample bottles, that are appropriately marked and identified, within 30 minutes of collection or kept in a refrigerated condition until delivery directly to the LCHD within 30 hours of sampling while observing all chain of custody protocols.
- c. The LCHD agrees to conduct a 24-hour bacteriological test on each bacteriological water sample properly received, and to create a bacteriological water sample result report, and to report the bacteriological water sample result as either positive or negative for both total coliform and E. coli to the Water District and the OEPA as a special water sample result.
- d. The Parties shall collaborate and communicate as necessary to accomplish the goals and objectives of this MOA.
- e. The Parties shall ensure that their respective and mutual responsibilities are carried out in a timely manner in order to permit their completion within a reasonable timeframe.
- f. The Parties agree to conduct their respective obligations under this MOA in accordance with all applicable federal, state and local laws, regulations and requirements.

2. Financial Arrangements

- a. The Water District will provide funding for the services and/or activities provided under this MOA according to the following payment arrangements:
 - i. Payment for each bacteriological water sample tested by the LCHD for the established fee.
 - ii. Payment to the LCHD lab analyst at their overtime rate of pay, including fringes, for all work conducted outside of the LCHD regular business hours in fifteen (15) minute increments.
 - iii. Payment for each trip made per day from the lab analyst's home to the LCHD and back at the current mileage rate per mile as established by the Ohio Office of Budget and Management.
 - iv. The LCHD will invoice the Water District monthly for any described services/activities rendered, and invoices will be paid by the Water District within 30 days of invoice receipt.

3. Length of MOA and Termination

- a. The term of this MOA will begin when both Parties have signed the MOA, and shall continue indefinitely, unless terminated immediately with the mutual consent of the Parties or by either Party with 30 days advance written notice to the other Party. A notice of termination shall state, with reasonable particularity, the terms and conditions for concluding any work in progress. Payment shall be made for any funding obligations incurred prior to the effective date of such termination.

4. Amendment

- a. No change, amendment or modification of any provision of this MOA shall be valid unless set forth in a written instrument and signed by the Parties.

ATTACHMENT A (Water District emergency testing)

Note: Fees are subject to annual reviews and subsequent changes.

General Emergency Public Water Bacteriological Testing (+ or – for Total Coliform and E. coli) Invoice Fee Structure

1. Cost of a Public Water System (hereinafter PWS) bacteriological water sample collected by and delivered to the Logan County Health District (hereinafter LCHD) by a PWS Operator or their Agent = \$0.00
2. Cost of analysis of an Ohio Environmental Protection Agency-Certified Lab Analyst (hereinafter Analyst) per each fifteen (15) minutes of overtime pay (1.5 X salary plus fringes) = \$7.85
3. Cost of analysis for a minimum of 30 (thirty) minutes = \$15.70
4. Cost of mileage from the Analyst's home to the LCHD and back (12 total miles at \$.55/mile) = +\$6.60
5. Cost of Analyst for a minimum of 30 (thirty) minutes (Analyst's time may vary) + trip charge = \$22.30
6. Cost of one bacteriological water sample bottle = +\$2.70
7. Total Analyst Cost of mileage, 30 (thirty) minutes of Analyst's time, and sample bottle = \$25.00
8. 10% Administration Fee (applied to Total Analyst Cost) = +\$2.50
9. Total cost for a minimum of thirty (30) minutes (Total Analyst Cost and Administration Fee) = \$27.50

10. Total Cost for forty-five (45) minutes (+ \$7.85)=\$35.35

11. Total Cost for sixty (60) minutes (+ \$7.85)=\$43.20

Fee Calculation Summary

1. Total Cost of first minimum thirty (30) minutes =\$27.50

2. Additional cost of each successive fifteen (15) minute increment =\$7.85

Therefore, Total Cost of 45 minutes = \$35.35

Total Cost of 60 minutes = \$43.20

It was moved by Mrs. Collins and seconded by Mrs. Wish to accept the first reading of Resolution 2022-05 as written and to have the hearing for this resolution at the beginning of the July 2022 Board meeting. On roll call the vote was as follows: Dr. Varian- aye, Mrs. Watkins- aye, Mrs. Collins- aye, and Mrs. Wish- aye.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Travis Irvan explained to the Board members that Health Educator Megan Bailey was nominated as June's Employee of the Month. Mrs. Bailey was recognized for expansion of the naloxone program, proactively applying for funding and implementing the Worksite Physical Activity program for Logan County businesses, publishing monthly health education articles for Logan County residents, enhancing LCHD's community outreach, and always being willing to learn about and take charge of a campaign for health education. The Board expressed their appreciation of the employees' work for the Health District.

Mr. Travis Irvan read several staff kudos that were recently received: Tracy Daniels for allowing a student to job shadow for school and the nursing team for assisting Green Hills in keeping up to date on COVID regulations.

Mr. Irvan updated the Board on several matters. The Logan County Solid Waste District is currently revising its policies, which occurs every five years. Mr. Irvan will start informing the Board of the top three social media postings' insights. Mr. Irvan notified Board members that a rumor has been heard from the community that is not true. The rumor says that Health Commissioner Irvan stated that if you are not vaccinating your children, then you should lose custody of them. The rumor is not true, but Mr. Irvan wanted to ensure that Board members, staff, and the community were made aware of these untruths.

IN THE MATTER OF RESOLUTION 2022-02: ADOPTING BILL PROCESSING PROCEDURE

WHEREAS, the current Logan County Health District has a bill processing procedure last adopted in 2011 to enable the agency to process invoices for all recurring expenses, grant expenses with imposed deadlines, and bills for goods and services that will incur a late fee if not paid by the deadline; and

WHEREAS, the Logan County Board of Health has discussed incorporating a more efficient process for bill processing; and

WHEREAS, the Logan County Board of Health will sign all vouchers that are in excess of \$3,000 for a one-time purchase or are in excess of \$5,000 for the year; and

WHEREAS, the Logan County Board of Health will allow the Health Commissioner or their designee to process invoices considered to be routine or which arise in an emergency situation that go above these amounts;

NOW, THEREFORE, BE IT RESOLVED, by the Logan County Health District Board of Health, that effective June 8, 2022, the previously adopted bill processing procedure is amended by replacing it in its entirety with the attached new policy language, which is made a part of this Resolution and incorporated herein by reference.

It was moved by Mrs. Collins and seconded by Mrs. Watkins to accept Resolution 2022-02 as written. On roll call the vote was as follows: Dr. Varian- aye, Mrs. Watkins- aye, Mrs. Collins- aye, and Mrs. Wish- aye.

Robert G. Harrison, President

Travis Irvan, Secretary

IN THE MATTER OF RESOLUTION 2022-03: ADOPTING VACATION, SICK, AND PERSONAL LEAVE ACCRUAL RATES

Rate Calculations:

ORC for state employees				
Length of time	Vacation Accrual rate / 40 hours	Days/year	Weeks/year	
0-3 years	3.1	10.075	2.015	
4-8 years	4.6	14.95	2.99	
9-13 years	6.2	20.15	4.03	
14-18 years	6.9	22.425	4.485	
19-23 years	7.7	25.025	5.005	
24+	9.2	29.9	5.98	
Current				
0-7 years	0.0388	10.088	2.0176	
8-14 years	0.0575	14.95	2.99	
15-24 years	0.0775	20.15	4.03	
25+	0.0963	25.038	5.0076	
Proposed				
0-3 years	0.04	10.4	2.08	
4-8 years	0.06	15.6	3.12	
9-13 years	0.08	20.8	4.16	
14-18 years	0.09	23.4	4.68	
19-23 years	0.1	26	5.2	
24+	0.12	31.2	6.24	
Sick leave accrual				
Current	0.0575	14.95	2.99	
Proposed	0.06	15.6	3.12	
Personal leave accrual				
Current	2 days/year, weird rules			
Proposed	0.01	2.6	0.52	

Can only accumulate up to 70 hours- will not be paid out

Leave balances for staff will be switched from three to two decimal points & rounded up.

WHEREAS, the current Logan County Health District Personnel Policy provides current employee vacation, sick, and personal leave accrual rates; and

WHEREAS, this aspect of the Logan County Health District’s policy has been utilized for the recruitment and retention of top talent; and

WHEREAS, the current accrual rates need to be adjusted to be compatible with a new time-keeping software to increase agency efficiency; and

WHEREAS, the new accrual rates will not be an exact match to Logan County accrual rates, and Logan County Health District policy language has been drafted which will effectuate this change, and will also clarify and improve the policy;

NOW, THEREFORE, BE IT RESOLVED, by the Logan County Health District Board of Health, that effective June 8, 2022, the previously adopted vacation, sick, and personal leave accrual rates and benefit balances are amended by replacing it in its entirety with the attached new policy language and will be switched from four decimal points to two decimal points and rounded up, which is made a part of this Resolution and incorporated herein by reference. It was moved by Dr. Varian and seconded by Mrs. Collins to accept Resolution 2022-03 as written. On roll call the vote was as follows: Dr. Varian- aye, Mrs. Watkins- aye, Mrs. Collins- aye, and Mrs. Wish- aye.

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IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting and public hearings for Resolution 2022-04 and Resolution 2022-05 for July 13, 2022, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 2:56 p.m. without opposition.

Robert G. Harrison, President

Travis Irvan, Secretary