



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, October 13, 2021. President Harrison called the meeting to order at 1:01 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Administration present at the LCHD was Health Commissioner Travis Irvan, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Guest present was Scott Humphrey of *WPKO/WBLL Radio*.

#### **IN THE MATTER OF MINUTES**

It was moved by Mrs. Collins and seconded by Mrs. Watkins that the Board approve the minutes of the September 8, 2021, regular meeting as e-mailed. Ayes: Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

Director of Environmental Health Timothy M. Smith read an e-mail that he received from Scott Coleman. (see Notes to the Minutes)

#### **IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE**

The Ohio Department of Health will be conducting the Private Water Program survey on October 18 and 19, 2021. The Environmental Health division welcomed two new employees, Amanda Harshfield, EHSIT on October 4 and Jesse Daniels, ET, on October 11, 2021.

#### **IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETINGS**

##### ***Kevin (and Polly) Board, formerly of 8890 TR 239, Lot 22, Colonial Mobile Estates, Lakeview, Ohio***

Mr. and Mrs. Board own property at the southwest corner of TR 239 and Main Street, Midway, Lakeview, that previously received a Board order for solid wastes which was abated, but since the accumulation of solid wastes returned a 7-day Board of Health order was issued again on August 18, 2021, but must be hand-delivered when the property owners are viewed on the property since they are presently at large. On September 2, 2021, Polly Board passed away, but the property is still being monitored by Arie Pequignot, EHSIT.

##### ***Dan L. Miller, 9073 SR 235 N, Lakeview, owns property at 11406 Hiawatha Path, Chippewa Park, Lakeview***

Mr. Miller's property has a rental home with interior mold and water damage. Arie Pequignot, EHSIT, issued a sanitarian's order on March 29, 2021. A follow-up complaint by the occupant on August 11, 2021, revealed that no improvements had been made. A 7-day Board of Health order was mailed certified on August 25, 2021, and a reinspection was made on September 2, 2021, at the request of the non-paying tenant, but since no receipt has yet been returned and to expedite enforcement a condemnation order is being sought. A reinspection revealed that substantial repairs were made to correct the water intrusion and damage as requested so the matter was abated.

#### **IN THE MATTER OF NUISANCES**

##### ***Justin Lehman, 542 E. Brown Ave., Bellefontaine***

Mr. Lehman's property has miscellaneous solid waste and scrap tires on the property. Jenni Mitchell, EHSIT, issued an environmental order on August 16, 2021. A follow-up site visit was conducted on October 1, 2021, and the nuisance condition remained. It was moved by Mrs. Collins and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes and scrap tires to a licensed solid waste facility within seven (7) days of receipt of the order. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

#### **IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE**

A recent table is provided of the updated township results for the Sewage O&M Program. The third and final mailing for Rushcreek Township was mailed October 7, 2021, and Monroe Township's second mailing is planned for October 22, 2021. Miami and Pleasant Townships will be next to receive their first mailings which will occur at the same time.

**IN THE MATTER OF NURSING REPORT**

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease statistics were presented. COVID-19 vaccine is being administered, and clinics are being held by appointments and walk-ins. Public Health has been working on ways to continue to meet grant requirements while keeping everyone safe. Health Commissioner Travis Irvan presented the current local COVID-19 data. (See Notes to Minutes for Stats and Handouts)

**IN THE MATTER OF PUBLIC HEALTH ACCREDITATION BOARD (PHAB) ANNUAL REPORT**

Deputy Health Commissioner Donna Peachey presented the comments from PHAB on the Health District's 2020 Annual PHAB Report. (see Notes to the Minutes) The majority of the comments were positive and encouraging. There were a few suggestions on involving the Board and community members for more feedback.

**IN THE MATTER OF PHAB CHANGING REQUIREMENTS**

Deputy Health Commissioner Donna Peachey explained that PHAB is working on changing the requirements for re-accreditation. Unfortunately, the changes PHAB are proposing are going to be mandated to be incorporated by all entities applying for re-accreditation, including those entities in the middle of the re-accreditation cycle. With that requirement, most of the completed work for re-accreditation will have to be re-done to fit into the new format that will be released in the future. Donna is asking for Board members to send comments to PHAB requesting any changes to be required upon entities at the beginning of the re-accreditation process, instead of entities already in the middle of the process.

**IN THE MATTER OF GRANT AND STAFFING CHANGES**

Deputy Health Commissioner Donna Peachey presented COVID grant changes from Ohio Department of Health since the September 8, 2021, Board meeting, along with the changes that the Health District would like to make for succession planning, agency capacity, and to utilize the Enhanced Operations grant, inside millage, and O&M money. (see Notes to the Minutes)

- Mary continues full time in O & M
- Instead of hiring full-time EH technician – now part-time
- Temporary Outreach Specialist Megan Bailey moves to permanent to replace Sara, OS position was part-time now full-time.
- Possible Case management/coordination– change previous Intermittent contact tracer, Lynn DiLoreto to intermittent PHN1 to allow for administering vaccinations.
- Alexis Zaborniak from 50% to 100% EPI/Infectious disease.
  - Paid for through EO21 grant increase through 7/31/22 of \$114,929.00
  - Reduces workload and shortage of nursing staff
- Accept Promotion: Sonya Eaton to Vital Stats. Registrar/ Environmental Clerk
- Accept New Hires:
  - Amanda Harshfield – Enviro. Health Specialist-In-Training to replace Alexis Z.
  - Jesse Daniels – part-time Environmental Technician
  - Jerrie Shafer – Environmental Clerical Specialist/ Dep. Registrar

It was moved by Mrs. Watkins and seconded by Mrs. Price to accept the job description changes, organizational chart changes, and pay grade changes as proposed. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

**IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on October 15, 22, 29, November 5, and 12, it was moved by Dr. Varian and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Director of Business Operations Christina Bramlage presented health district financial reports for the month of August. She noted that funding was received in the Federal grants of \$14,201.37 to Public Health Infrastructure, \$13,103.55 to Women Infants Children, \$2,075.00 in the Get Vaccinated Ohio grant, \$37,500.00 in the COVID Response grant, and \$3,197.69 in the Covid Enhanced Operations. The District Health Fund received \$7,551.48 for vaccines provided. The Sewage Treatment Fund received \$18,110.50 for the Water Pollution Control Loan grant.

Mrs. Bramlage explained that some bills were paid from the wrong accounts as noted on the expenditure report, but the errors will be corrected on the next monthly reports. Mrs. Bramlage also explained that the other expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board authorizes President Harrison to approve review of the reports. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF 2022 HEALTH INSURANCE**

The Director of Business Operations Christina Bramlage reviewed the proposed 2022 health insurance rates, outlining the changes from the 2021 health insurance rates and plans. Two calculations were noted as incorrect on page 2 (see Notes to the Minutes). It was moved by Mrs. Collins and seconded by Mrs. Price to accept the proposed 2022 health insurance rates as presented with the corrections to calculations on page 2. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, and Mrs. Collins. Nays: none. Motion carried.

#### **IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Travis Irvan reported several updates to the Board members. The all-staff training on October 11 went well, including the ALICE training. There have been 14 Chamber Choice certificates given as an incentive for receiving the COVID-19 vaccine. Community Health and Wellness Partners have decided to re-visit the needle exchange program for Logan County. The Health District has volunteered to be a fentanyl test site if chosen by Ohio Department of Health. The Health District is also working on billing Medicaid and Medicare for COVID-19 vaccines that were administered. Also, Personnel Consultants Clemans, Nelson, and Associates have been contacted to assist with a personnel matter that will be brought to the Board in the future. Mr. Irvan also asked for guidance on what information the Board members would like to be brought to them during the month versus to the monthly Board meetings.

#### **IN THE MATTER OF EXECUTIVE SESSION FOR MEDICAL DIRECTOR CONTRACT**

Health Commissioner Travis Irvan stated that the Medical Director contract needs to be discussed. It was moved by Dr. Varian and seconded by Mrs. Price to move into executive session at 2:20 p.m. to discuss the Medical Director contract. Roll Call: Mrs. Watkins-aye, Mrs. Collins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.

The executive session ended at 2:54 p.m. It was moved by Dr. Varian and seconded by Mrs. Price to amend Dr. Hoddinott's Medical Director contract to increase the monthly payment by a maximum of \$600.00 for a limit of six months. Dr. Varian and Board President Harrison will negotiate with Dr. Hoddinott. The negotiated increase will be retroactive to October 1, 2021. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for November 10, 2021, at 3:06 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 2:53 p.m. without opposition.

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Robert G. Harrison, President

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Travis Irvan, Health Commissioner, Secretary