



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, November 10, 2021. President Harrison called the meeting to order at 1:06 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, and Mrs. Watkins. Administration present at the LCHD was Health Commissioner Travis Irvan, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Guest present was Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board approve the minutes of the October 13, 2021, regular meeting as e-mailed. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

The Environmental Health Division has begun a Cover Crop Sampling Project with the Logan County Soil and Water Conservation District to investigate if there is quantifiable data showing the reduction of erosion and chemical run-off from farm fields.

IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETINGS

Justin Lehman, 542 E. Brown Ave., Bellefontaine

Mr. Lehman has miscellaneous solid waste and scrap tires on the property. Jenni Mitchell, EHSIT, issued an environmental order on August 16, 2021. A follow-up site visit was conducted on October 1, 2021, and the nuisance condition remained. A 7-day Board of Health order was mailed certified and a reinspection on November 3, 2021, revealed no improvement. A violation of the Board of Health order was filed in Municipal Court.

IN THE MATTER OF NUISANCES

Steven Forrer, 280 Bass Lane, Lakeview

Mr. Forrer has a home that has had ongoing sewer and sewer odor issues reportedly for years. On May 25, 2021, a sewer odor complaint was assigned to Arie Pequignot, EHSIT, to inspect. The Logan County Sewer District issued a fine. On June 16, 2021, confirmation was obtained from Kelly's Septic Service that the crawl space was pumped out and the broken sewer line was repaired. A second complaint was received on July 6, 2021, and only a slight odor was observed. The property owner agreed to place lime in the crawl space. On July 15, 2021, a reinspection did not observe any odor. On November 2, 2021, a third complaint was received and there was a slight sewer odor. There may be a sinking foundation problem that may keep damaging the sewer line. It was moved by Dr. Varian and seconded by Mrs. Watkins to correct the violation by hiring a registered sewage service provider or hauler to permanently repair the damaged sewer line again and treat the area with lime or provide proof that the sewer line is working properly, within seven (7) days of receipt of the order. Furthermore, the Board of Health requests proof from a registered sewage service provider or hauler that the foundation is not the cause of sewer odor. Ayes: Mrs. Price, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

Brian K. Hall, 117 W. Auburn Ave., Bellefontaine

Mr. Hall has a dilapidated, cinder block garage with broken windows and doors and a separated northwest corner. A truck parked in front of the garage contains a mattress and cats have been observed entering the structure. It was moved by Mrs. Watkins and seconded by Mrs. Price to either repair the garage and remove all solid wastes from the premises to a licensed solid waste disposal facility within 30 days of receipt of the order or demolish the garage and remove all demolition and solid wastes from the premises to a licensed solid waste disposal facility within 30 days of receipt of the order. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table is provided of the updated township results for the Sewage O&M Program. The second mailing for Monroe Township was mailed October 22, 2021. A simultaneous first mailing is still being scheduled for Miami and Pleasant Townships.

IN THE MATTER OF RESOLUTION 2021-13 EMERGENCY

In order to comply with the recent Private Water System Survey conducted by the Ohio Department of Health, this resolution would constitute recognition and implementation by the Logan County Board of Health of additional fee categories that were instituted by the Ohio Department of Health for test wells and temporary hauled water storage tanks.

AMENDED – REGULATION NO. 40

WHEREAS by virtue of the recent Ohio Department of Health survey of the Logan County Health District's Private Water System Program, it was revealed by the surveyor that the district has not adopted fees for new categories created by the Ohio Department of Health when the Private Water System Rules were last updated and became effective on January 1, 2020,

WHEREAS the Logan County Board of Health is now in recognition of the need for the following water program fee categories: construction of a test well for any private water system; alteration of a test well for a one-, two-, or three-family dwelling, including a manufactured home; alteration of a test well for other than a one-, two-, or three-family dwelling, including a manufactured home park; the sealing or decommissioning of a private water system serving other than a one-, two-, or three-family dwelling, including a manufactured home park; the alteration disconnection when connecting to a public water supply to retain the use of the private water source for alternative purposes; and the installation and subsequent decommissioning of a temporary hauled water storage tank for a specified time period in time-limited emergency conditions, that were enacted

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation No. 40 be amended (with local fees listed with a notation of + State Fee if a state fee is applicable, and no Total listed and with nonapplicable information removed and the remaining fee categories renumbered), to wit:

1.6 Persons seeking to install a new private water system shall be charged according to the following categories:

	Local
1. New installation: Private Water System for a single-family dwelling	\$100.00+ ODNR & State Fee
2. New installation: Private Water System for other than a single-family dwelling	\$120.00 + ODNR & State Fee
3. Alteration: Private Water System for a single-family dwelling	\$100.00 + State Fee
4. Alteration: Private Water System for other than a single-family dwelling	\$120.00 + State Fee
5. Test Well: Single-family dwelling	\$100.00
6. Test Well: Other than a single-family dwelling	\$120.00
7. Installation and decommissioning of a temporary hauled water storage tank for a specific time period in a time-limited emergency condition.	\$100.00
14. Sealing: Single-family dwelling	\$15.00
15. Sealing: Other than a single-family dwelling	\$15.00

It was moved by Mrs. Price and seconded by Mrs. Watkins to declare it an emergency to accept the fee changes as listed above to become compliant with the Ohio Department of Health regulations. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

It was moved by Mrs. Watkins and seconded by Dr. Varian to accept the local fees as listed above for Regulation 40. On roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Watkins- aye.

This Resolution is hereby declared adopted on this 10th day of November in the year 2021 and shall be in full force and effect on March 1, 2022.

 Robert G. Harrison, President

 Travis Irvan, Secretary

IN THE MATTER OF RESOLUTION 2021-14 EMERGENCY AMENDED

To comply with the 2021 food cost methodology, the local mobile food license fee must be lowered because of the reduced inspection hours that were available due to the continued COVID-19 activities of the Environmental Health Division in 2020. The Board of Health is being requested to adopt the reduced fee as an emergency measure because the fee is not being raised, yet additional costs will be incurred from the notification of license holders by mail and posting the change two times in the local newspaper.

AMENDED - MOBILE FOOD (FSO/RFE) LICENSE FEE

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Food Safety, Sewage Treatment, Private Water System, and Infectious Waste environmental health programs in the health district.

Whereas the 2021 Food Cost Methodology as required by the Ohio Department of Health and the Ohio Department of Agriculture, and based on 2020 data, requires that the local portion of the mobile food facility license fees for both mobile food service operations (FSOs) and mobile retail food establishments (RFEs) be reduced accordingly, Whereas no mobile food facilities were in operation at the time at the beginning of the reading of the normal three-reading rule by the Logan County Board of Health to amend food fees for the 2022 food licensing period, and therefore were not required to be contacted,

Whereas no additional sacrifice will be incurred by the mobile food operators of Logan County because the local portion of the mobile food license fee is not being raised, yet there would be an additional cost to the district to publish the change,

BE IT RESOLVED by the Board of Health of the Logan County Health District that by emergency resolution, the local portion of the mobile food license fee will be accordingly reduced to \$58.00.

It was moved by Dr. Varian and seconded by Mrs. Price to declare it an emergency to accept the mobile food license fees as described above. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

It was moved by Mrs. Price and seconded by Dr. Varian to accept the local fees as listed above for Regulation 40.

On roll call the vote was as follows: Mrs. Watkins- aye; Mrs. Price- aye; Dr. Varian- aye.

This Resolution is hereby declared adopted on this 10th day of November in the year 2021 and shall be in full force and effect on March 1, 2022.

Robert G. Harrison, President

Travis Irvan, Secretary

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease statistics were presented. COVID-19 vaccine is being administered, and clinics are being held by appointments and walk-ins. Current local COVID-19 data was presented. (See Notes to Minutes for Stats and Handouts)

IN THE MATTER OF EMPLOYEE OF THE MONTH

Deputy Health Commissioner Donna Peachey explained to the Board members that Environmental Clerical Specialist/Deputy Registrar Sonya Eaton was nominated as November's Employee of the Month. Sonya was recognized for using Quality Improvement tools to ensure state compliance for the new septic system installation requirements and improving performance metrics. Mrs. Eaton was also recognized for always assisting the public with a positive attitude and thoroughness.

IN THE MATTER OF CULTURAL DIVERSITY AND HEALTH EQUITY POLICY

Deputy Health Commissioner Donna Peachey presented the Health District's cultural diversity and health equity policy to the Board. She explained that there were no changes to the policy, and that leadership is required to review policies every five years. After leadership reviews and approves a policy, then it is presented to the Board for review. The Board reviewed the cultural diversity and health equity policy and did not have any concerns.

IN THE MATTER OF LOGAN COUNTY HOUSING ANALYSIS

Deputy Health Commissioner Donna Peachey presented the Logan County Housing Analysis that was conducted by the Logan County Chamber of Commerce. Mrs. Peachey explained that housing needs are a social determinant of health and a part of the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP). When housing needs affect our community, it also affects our workforce and the overall health of Logan County. (see Notes to Minutes for report)

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on October 15, 22, 29, November 5, and 10, it was moved by Mrs. Watkins and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Price, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented health district financial reports for the month of September. She noted that funding was received in the Federal grants of \$10,934.00 to Public Health Infrastructure, \$168.00 in the Get Vaccinated Ohio grant, \$2,503.66 in the Covid Enhanced Operations grant, and \$6,526.80 in the Covid Vaccine Equity. The District Health Fund received \$10,437.77 for Medicaid Administration Claims, \$1,683.39 for vaccines provided, and \$16,431.07 for grant expenses paid by District Health and reimbursed from the Coronavirus Response Grant. The Sewage Treatment Fund received \$7,937.25 for the Water Pollution Control Loan grant. Mrs. Bramlage explained that some bills were paid from the wrong accounts as noted on the expenditure report, but the errors will be corrected on the next monthly reports. Mrs. Bramlage also explained that the other expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Price, Dr. Varian, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Price and seconded by Dr. Varian that the Board confirm the transactions listed below as completed by the Director of Business Operations Christina Bramlage in October and November 2021. Ayes: Mrs. Watkins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

Sewage Treatment Fund 7024

- o \$1,000.00
 - o FROM 7024-401-531047 Contracts
 - o TO 7024-401-552001 Remit to State

IN THE MATTER OF CLEMANS, NELSON, AND ASSOCIATES, INC.

Director of Business Operations Christina Bramlage presented the increased 2021 rates for the personnel legal consultants Clemans, Nelson, and Associates, Inc. The new rates will start on February 6, 2022. As soon as the new contract arrives, Mrs. Bramlage will have the Prosecutor review it before requesting Board approval.

IN THE MATTER OF RETIREMENT

Following remarks by the Director of Business Operations and with regret and appreciation, it was moved by Mrs. Price and seconded by Mrs. Watkins that the Board accept the resignation for retirement from Nursing Services Clerical Specialist/Health Education Coordinator Cathy Summers, effective November 26, 2021. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF HIRING PART-TIME INTERMITTENT CLERICAL ASSISTANT

Director of Business Operations Christina Bramlage explained the need for a part-time intermittent clerical assistant to complete Covid-19 billing following Mrs. Summers' retirement. It was moved by Dr. Varian and seconded by Mrs. Price to approve the hiring of a part-time intermittent clerical assistant. Ayes: Mrs. Watkins, and Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF RESIGNATION

It was moved by Mrs. Watkins and seconded by Dr. Varian to accept Alberta Hartshorn's resignation, effective October 25, 2021. Ayes: Mrs. Price, Dr. Varian, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF RESOLUTION 2021-15: DR. HODDINOTT'S MEDICAL EXPENSE SUPPLEMENTAL BENEFITS

Whereas the Board voted at the October 2021 Board meeting to increase the monthly payment to Dr. Hoddinott by a maximum of \$400.00 for a limit of six months as a medical expense supplemental benefit,

Whereas the negotiated amount was to be determined by Dr. Varian and Board President Harrison with Dr. Hoddinott,

Whereas the new negotiated increased amount was to be retroactive to October 1, 2021,

Whereas the Logan County Auditor Jack Reser requires a Board Resolution to grant the newly negotiated amount,

BE IT RESOLVED by the Board of Health of the Logan County Health District that it is in agreement with Dr. Hoddinott to pay a monthly amount of \$1,000.00 per month for six months, retroactive to October 1, 2021. It was moved by Dr. Varian and seconded by Mrs. Price to adopt this resolution, retroactive to October 1, 2021. Roll Call: Mrs. Watkins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.

Robert G. Harrison, President

Travis Irvan, Secretary

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Travis Irvan reported several updates to the Board members. Mr. Irvan is looking toward the next Medical Director applicants since Dr. Hoddinott's contract ends March 31, 2022. Public Health has distributed 100 Chamber Choice Gift Certificates as Covid-19 vaccine incentives. Free home covid tests are available for pick-up. The LCHD is in the process of purchasing security cameras. I.T. is preparing for the receipting and record-keeping system to go through a major upgrade. Mr. Irvan would like the Board members to meet new staff, so new staff will be asked to join the BOH meetings. The Logan County Commissioners have been asked to start an Opioid Fatality Review Board for Logan County. Mr. Irvan has requested the Logan County Prosecutor to advise if the LCHD is required to have a Covid-19 vaccine mandate. The LCHD will host a Covid-19 clinic for the community at Bellefontaine City Schools on November 22 and 23. Mr. Irvan is looking into a third-party biller for immunization billing assistance and an electronic health record system. Mr. Irvan has been invited to attend township meetings to discuss the possibility of a levy for the LCHD, but Mr. Irvan wanted input from the Board members, too. Also, Mr. Irvan is going to close the LCHD to the public on December 23 for Christmas and December 30 for New Year. The office is already closed on December 24 for Christmas and December 31 for New Year. Full-time staff will be paid for half the day, part-time staff will be pro-rated.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for December 8, 2021, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 3:15 p.m. without opposition.

Robert G. Harrison, President

Travis Irvan, Health Commissioner, Secretary