



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, December 8, 2021. President Harrison called the meeting to order at 1:01 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, and Mrs. Collins. Administration present at the LCHD was Health Commissioner Travis Irvan, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Staff present were Nursing Services Clerical Specialist Celeste Artis, Personnel Specialist/Administrative Assistant Cara Gaines, Environmental Health Specialist-In-Training Amanda Harshfield, and Environmental Health Specialist-In-Training Jennifer Mitchell. Guest present was Phil Ballinger, along with reporters Mandy Loehr of the *Bellefontaine Examiner* and Scott Humphrey of *WPKO/WBLL* Radio.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mrs. Collins that the Board approve the minutes of the November 10, 2021, regular meeting as e-mailed. Ayes: Mrs. Price, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

Mr. Phil Ballinger owns property around Indian Lake. He recently had the older home on the property demolished so he could build a one-story home. The old well on the property works but is located six feet from the foundation of the new home, the same as the previous home on the property. Mr. Ballinger has tried to have well drillers add a new well to the property that would be the proper distance from the new home foundation, but the well drillers are not able to find water in the new location. Mr. Ballinger has requested a variance to continue using the current well that is working. It was moved by Mrs. Collins and seconded by Dr. Varian to grant the variance pending that the Environmental Health staff can verify that the information presented today is accurate and true. Ayes: Mrs. Price, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF INTRODUCTION OF NEW STAFF

During the COVID-19 pandemic in 2020 and 2021, newly hired staff were not brought into the Board meetings for introductions. Administration would like to bring the “newly” hired staff to Board meetings so that staff can see how a Board meeting is run along with allowing Board members to meet the staff. Celeste Artis, Cara Gaines, Amanda Harshfield, and Jennifer Mitchell were available to attend today’s meeting. Board members welcomed the four new staff members.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

The Environmental Health Division in conjunction with IT support is preparing this month for the initial round of Operation & Maintenance (O&M) Permit renewals. The health district will also begin conducting site inspections of all properties that have not had their septic tanks pumped out and systems inspected before renewing their O&M permits. This is the next planned step following the original enrollment phase of the O&M Program. All property owners with expired one-year and five-year O&M Permits will be mailed a renewal notice in January 2022. From now on, all eligible property owners must renew their O&M Permits by April 1, 2022.

IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETINGS

Steven Forrer, 280 Bass Lane, Lakeview

Mr. Forrer has a home that has had ongoing sewer and sewer odor issues reportedly for years. On May 25, 2021, a sewer odor complaint was assigned to Arie Pequignot, EHSIT, to inspect. There may be a sinking foundation problem that may keep damaging the sewer line. A 7-day Board of Health order was mailed certified and received on November 19, 2021. On November 19, 2021, Debra Forrer reported that the house had burned on November 14, 2021. The structure is no longer livable and will be replaced which now abates the original complaint.

Brian K. Hall, 117 W. Auburn Ave., Bellefontaine

Mr. Hall has a dilapidated, cinder block garage with broken windows and doors and a separated northwest corner. A truck parked in front of the garage also contains a mattress and cats have been observed entering the structure. A 30-day Board of Health order was mailed certified and a reinspection is scheduled for after December 18, 2021.

IN THE MATTER OF NUISANCES***Jamer J. Monteith, 708 E. Columbus Ave., Bellefontaine***

Mr. Monteith owns a rental property at 1009 W. Chillicothe Ave., Bellefontaine, that has scrap tires and debris on the property with a house with water damaged ceilings, broken windows, and damaged wooden floors. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to remove all solid wastes to a licensed solid waste disposal facility and repair the damaged parts of the structure or cease renting out the offending structure, within 7 days of receipt of the order. Ayes: Dr. Varian, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table is provided of the updated township results for the Sewage O&M Program. The third and final certified mailing for Monroe Township was mailed on November 19, 2021. The first mailing for the combined townships of Miami and Pleasant Townships was mailed on November 23, 2021. The next scheduled first mailing will be for the combined townships of Richland and Washington. This will leave Jefferson Township as the last remaining township to complete the initial enrollment phase of the Sewage O&M Program.

IN THE MATTER OF RESOLUTION 2021-13 EMERGENCY AMENDED (REG. 40)- UPDATE

The Board of Health passed Resolution 2021-13 at the November 2021 meeting. Following the recent Private Water System Survey conducted by the Ohio Department of Health (ODH), this resolution completed the recognition and implementation by the Logan County Board of Health of the additional fee categories that were instituted by ODH for test wells and temporary hauled water storage tanks in 2020.

Environmental Health Director Timothy M. Smith also discussed one of the findings from the recent ODH Food Survey. It was discovered that the LCHD is not allowed to charge a duplicate license print fee, as approved earlier by the Board. Starting immediately, even though the duplicate license print fee is listed at \$32.00/each, the LCHD will not charge anyone. When the next revision is due (approximately August 2023), the duplicate license print fee will be removed.

The updated version of Regulation 40 is included for review by the Board of Health.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease statistics were presented. COVID-19 vaccine is being administered, and clinics are being held by appointments and walk-ins. Current local COVID-19 data was presented. (See Notes to Minutes for Stats and Handouts)

IN THE MATTER OF EMPLOYEE OF THE MONTH

Deputy Health Commissioner Donna Peachey explained to the Board members that Emergency Preparedness Coordinator/PIO Bailey Elkins was nominated as December's Employee of the Month. Bailey was recognized for orchestrating two mass community COVID-19 vaccination clinics, using lessons learned from past mass clinics to improve clinic processes, and for demonstrating a calm and assuring leadership presence throughout the event.

IN THE MATTER OF THE NEW COVID-19 VACCINATION (CN) GRANT

Deputy Health Commissioner Donna Peachey presented the Health District's latest grant received from Ohio Department of Health called COVID-19 Vaccination. This grant is to help maintain and expand COVID-19 vaccination programs with special emphasis on high-risk and underserved populations including racial and ethnic minority populations and rural communities and ensure greater equity and access to COVID-19 vaccines by those disproportionately affected by COVID-19 disease. This grant is from January 1, 2022, through June 30, 2023, for \$75,812.00.

IN THE MATTER OF AMERICA WALKS 2021 COMMUNITY CHANGE GRANT

Deputy Health Commissioner Donna Peachey announced that the Health District was awarded the 2021 Community Change Grant which was awarded to only the top ten applicants out of over 300 applications. Megan Bailey wrote the application for the Health District. This grant is to assist networking among organizations to promote healthy walking champions. The grant is for one year in the amount of \$1,500.00.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on November 17, 24, December 1, and 8, it was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Collins, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented health district financial reports for the month of October. She noted that funding was received in the Federal grants of \$2,916.00 to Public Health Infrastructure, \$12,262.15 to Women, Infants and Children Program, \$37,250.00 Naloxone grant, \$135.00 in the Get Vaccinated Ohio grant, and \$4,692.05 in the Covid Enhanced Operations grant. The District Health Fund received \$2,876.71 for vaccines provided, \$18,435.15 for grant expenses paid by District Health and reimbursed from the Enhanced Operations grant, and \$13,029.37 for grant expenses paid by District Health and reimbursed from the Vaccine Equity Grant. The Sewage Treatment Fund received \$550 for the Water Pollution Control Loan grant. Mrs. Bramlage explained the District Health Other Expenses line. The two expenses were \$10,471 to H&S Asphalt for repaving the parking lot and \$20,000 Chamber Choice Certificates for COVID-19 vaccine incentives. Mrs. Bramlage also explained that the other expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Mrs. Collins and seconded by Dr. Varian that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Price, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Collins and seconded by Mrs. Price that the Board confirms the transaction listed below as completed by the Director of Business Operations Christina Bramlage in November 2021. Ayes: Dr. Varian, Mrs. Price, and Mrs. Collins. Nays: none. Motion carried.

Women, Infants, and Children Fund 7027

- \$3,369.50
 - FROM 7027-401-551440 Advance Reimbursement
 - TO 7027-401-551700 Transfers Out

IN THE MATTER OF FISCAL YEAR-END FUND ENCUMBRANCES

It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize the Director of Business Operations to encumber sufficient funds to pay the basic operating expenses of the health district through the fiscal year ending December 31, 2021, in 2022. Ayes: Mrs. Collins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NEW HIRING/STAFF PROMOTIONS

Director of Business Operations Christina Bramlage informed the Board that Celeste Artis started on November 22, 2021, as the Nursing Services Clerical Specialist. Megan Bailey was promoted to Health Educator and Sandy Beck was promoted to Outreach Specialist, both effective December 25, 2021.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Travis Irvan reported several updates to the Board members. Mr. Irvan reported that Environmental Health will be working to improve the areas identified in the recent Ohio Department of Health surveys. COVID-19 cases are increasing along with hospitalizations. Public Health is continuing to encourage vaccinations and non-vaccination methods to decrease the spread of diseases. Township and village officials of Logan County have been requested to complete a survey about support for a Health District levy. The Health District is looking into purchasing an electronic medical records system in the next several months, which is long overdue. A list of kudos that staff received from the public was distributed to Board members (see notes to minutes). Mr. Irvan wants to ensure that the pay rates at the Health District remain competitive while staying within a budget that the Health District can sustain. Also, there is a doctor in Logan County that potentially may be interested in becoming the next Medical Director for the Health District.

EXECUTIVE SESSION

It was moved by Mrs. Price and seconded by Mrs. Collins to enter an executive session at 2:19 p.m. to discuss personnel issues.

Roll Call: Mr. Harrison-aye, Mrs. Price-aye, Dr. Varian-aye, and Mrs. Collins-aye. Motion carried.

The executive session ended at 2:32 p.m. No decision was necessary.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for January 12, 2022, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 2:33 p.m. without opposition.

Robert G. Harrison, President

Travis Irvan, Health Commissioner, Secretary